

OEI CONSORTIUM — MEETING MINUTES

APPROVED BY CONSORTIUM 11/28/17

Friday, November 3, 2017 * 10:30 AM – 12:00 PM

Virtual Meeting

Consortium Attendees

Jose Aguinaga, Marina Aminy, Judy Baker, Dan Barnett, Wendy Bass, Autumn Bell, Lindsey Bertomen, Naomi Calietti, Amy Carbonaro, Cheryl Chapman, Meghan Chen, Melissa Colon, April Cabbage, Jory Hadsell, M. Harvey, Del Helms, Carol Hobson, Jessica Hurtado, Eric Ichon, Barbara Illowsky, Kate Jordahl, Jim Julius, Steve Klein, Heidi Kolen, Carol Lashman, Carrie Monlux, Joe Moreau, Logan Murray, Brett Myhren, Alyssa Nguyen, Karen Oeh, Trena O'Connor, Micah Orloff, pjehlicka, Michelle Pilati, Celine Pinet, Brian Sanders, John Sills, Treva Thomas, Xochitl Tirado, Brian Weston, Marilyn

I. Approve Agenda & Meeting Minutes

The current agenda was approved by census; no revisions. The previous meeting minutes (10-13-17) were approved.

II. Introductions to our new Program Coordinator and Director of Communications

Karen Oeh, Program Coordinator and Andrea Hanstein, Director of Communications were introduced as new members of OEI.

III. Update - Jory Hadsell

a. Course Exchange 2.0 Update

Course Exchange Version 1.0 is in production right now with six colleges that have launched over the past year. Currently working on Version 2 which includes some new features, such as combining financial aid units and the ability to release features incrementally under a feature flag as well as changes to the student workflows.

In order for colleges who were not part of the six live colleges in Version 1.0 to go live everything is being configured for Version 2.0 including the college adaptor through Project Glue as well as Course Exchange so that when CE 2.0 is certified for production and moves into production, a new college will come on with Version 2 and the existing six will upgrade to Version 2.0 as well.

Timeline: Banner, Peoplesoft, and Colleague are configured very differently, customized differently at the local level with different college administration processes. Working through QA testing and moving to User Acceptance Testing for Version 2.0. It is important to address any bugs to make sure everything is configured. In addition, each college manages their exemptions for 3SP check (some colleges store information, some colleges override) – an additional layer of customization. It is important that it is fully tested with confidence before production. Original release date was supposed to be September 25, 2017 with a delay until October 30, 2017. There is a Go/No Go meeting scheduled for end of next week. For colleges starting with Version 2.0 in Spring 2018, students will need to register after the start of

registration through Course Exchange, and consider late start classes which are very popular for students.

The FHDA OEI Implementation team is going to be reaching out to give colleges access to the Administrative Interface for Course Exchange to put in messaging. Justin Schultz and his team are going to reach out over the next week with the Media Kit information as well as clarifying information around the messaging (e.g. what happens when you drop a class, services on campus) – that should be customized by each college.

For colleges using Version 1.0 and being upgraded to Version 2.0, the URLs for students will not change.

b. Other – FLOW Update

On Monday, October 30, 2017 was a meeting with National Center for Higher Education Management Systems. They are guiding the discovery process and presented three draft options based on the feedback from the initial meeting. Options were vetted around some design considerations that came out of the brainstorming, group activities, and conversations back and forth on email.

Next steps:

There will be an update for Consultation Council on November 16, then an update for the Board of Governors. The concept is around a competency based design. They have done some analysis on student populations that California community colleges are currently not reaching - about 2.5 million potential students (bimodal distribution of two groups: high school graduates/GEDs non-certificate holders; working adults with some college but no degree/credential).

The OEI is really trying to be a support for any CCC (all 114 community colleges), including a potential 115 online college. There are resources, infrastructure, and professional development. OEI can be a conduit for innovative practices back to the rest of the system.

Three options were presented at the meeting:

- 1) One college create this entity to serve this population; however, online education might not be an option for these students;
- 2) A consortium;
- 3) Competency based, ex. Western Governor's University for the California Community Colleges.

A question was asked: Is there any concern of the competency model given the recent federal audit? The response was mentioned that the Inspector General's report has many issues and there may not be a way to enforce it. There are ways to be competency based, but regulations may not apply to Western Governor's University. Chat feedback: Community college 115 needs to be innovative, like Singularity www.su.org

IV. [Student Services Update - Jessica](#)

Cranium Café Professional Development will be offering counselors another opportunity to take the six week counseling course beginning February 6, 2018 and there will be four sessions running throughout the Spring. The Counseling Mental Health course will have a new module to the original course, adding a two week mental health course for general counselors who do not have

a license to provide mental health counseling but they want to take the course in order to have the knowledge and better prepare to refer a student. In Spring, adding a new piece to that which will be a three week course for mental health providers that are licensed. The course is free unless requesting professional development credit.

Question: Any update about the One Stop Student Services Center concept that was presented at OTC?. Working on it in pieces, and the next piece is an Online Peer Mentoring Program.

V. Academic Affairs Update – Barbara Illowsky

a. OER – enabled Canvas sample course shells

On OEI website under Faculty Resources: <http://ccconlineed.org/faculty-resources/> there is now a section on Open Educational Resources (OER) <http://ccconlineed.org/faculty-resources/open-educational-resources/>

Logan and Liezl are the designers so if you find parts that should be added, let them know.

There are four areas of discussion for faculty:

- Tools and Resources
- Guidelines & Research
- Zero Textbook Costs
- Frequently Asked Questions

There is a lot of information about Copyright, CANVAS Commons, State and Local Organizations, and Repositories that have been peer reviewed. <http://ccconlineed.org/faculty-resources/open-educational-resources/oer-tools-resources/>

In CANVAS Commons, there are 27 OER embedded shells with textbooks, PowerPoints, and Test Banks that are accessible with the C-ID designator or general course description. These can be changed by an instructor and there are instructions on how to use the shell. The CSU accepts all of the transfer level shells. There is one shell with the OEI logo that is empty for anyone to use for a course. When a course is designed, share in CANVAS Commons and assist each other with OER.

A question was asked: Is OEI going to add designation for OER in the Exchange? The response: It is under discussion, but for now it can go under Course Notes. In the next version of the Course Exchange, there may be a field where the OER designation can be. As far as Zero Textbook Cost (ZTC) designation, it is too specific to the colleges. There are not zero textbook cost pathways in the exchange to designate the course, but then the local colleges can bring them back.

A question was asked: Can faculty remix and create derivatives of a shell? The response: Absolutely make applicable to your needs, students, and the college. The license being Creative Commons Attributes means it can be remixed, adapted, and used with a college logo, just make sure to give credit to CCC; if you share back with CANVAS Commons, please make sure copyright, etc. is noted.

b. Proctoring Network

Proctorio is providing two Chromebooks per college. Under the Proctoring web page <http://ccconlineed.org/faculty-resources/proctoring/> there will be a new web page for the Proctoring Network.

VI. Update on adding colleges to consortium – Jory Hadsell

In mid-November, OEI will put out a solicitation letter of interest to new colleges to grow the consortium and also grow the exchange over time. The philosophy is to welcome all, but prioritize those that are ready and can add value to the consortium. A new cohort will be centered around an online Equity design. It can include some things like OER, tools, and interventions to work on closing the achievement gap with some of the groups.

There was a question about what the Equity Model would look like conceptually. The Equity pilot can have layers of additional concepts which may be services, instructional approaches, and/or products. From a research perspective, it would provide a baseline for the OEI ecosystem, adding additional resources, culturally responsive teaching, and a holistic perspective to see change.

Chat Feedback: At Foothill College, Judy Baker is developing a self-paced training course for faculty to learn how to develop and deliver equity-minded courses. Contact her if interested. "Equity - Minded Worksheet for Instructors of Online"

http://whitesforracialequity.org/wp-content/uploads/2017/07/Equity-for-Online-Classes_GB-Wisconsin.pdf cite UWGB's Center and USC if you use Equity worksheet.

VII. Professional Development – Autumn Bell

a. Course Exchange 2.0 Training OER

A self-enrolled course has been created in CANVAS: Course Exchange Training & Resource: <https://ccconlineed.instructure.com/courses/1330>. There are video tutorials by topic and user guides about the Administrator Interface. They are working on a Student Interface.

b. Upcoming opportunities

There are also Course Exchange Live Online Trainings available based on individual college implementation timelines.

<https://ccconlineed.instructure.com/courses/1330/pages/course-exchange-live-online-training>

Click the link and contact Justin Schultz for a live webinar walkthrough on the Admin Interface. It is a live walkthrough so questions can be answered.

There was a question regarding building a learning community and what @ONE is looking at structurally when the online training courses do not have students. What they recommend to build a learning community are student to student interactions, group activities, and assignments that promote student communication, this can be highlighted in the Syllabus.

VIII. Closing Comments

The next meeting will be in person in Costa Mesa on November 28, 2017, the day before DET/CHE. OEI will pay hotel and transportation from the hotel for one night if consortium members decide to stay for the conference.

Upcoming meetings:

- November 28, 2017: F2F OEI Consortium Meeting, Costa Mesa, CA (prior to DET/CHE)
- January 19, 2018: Online OEI Consortium Meeting
- February 23, 2018: F2F OEI Consortium Meeting, Sacramento, CA
- March 16, 2018: Online OEI Consortium Meeting
- April 20, 2018: Online OEI Consortium Meeting
- May 11, 2018: F2F OEI Consortium Meeting, Sacramento, CA